

# **ALCONA COUNTY LIBRARY OPERATING POLICY AND PROCEDURES**

## **SUPERVISION OF CHILDREN IN LIBRARY POLICY**

This policy is established to accomplish the following:

- a. To provide for the general welfare of all persons using the Alcona County Libraries.
  - b. To prevent undue disruption of normal library activities.
  - c. To provide for the general safety of children.
1. Children nine (9) years of age and younger must be accompanied by a parent or caregiver who remains in the library at all times to provide supervision as needed.
    - a. Supervision includes the following:
      - i. Assure that child remains reasonably quiet.
      - ii. Assure that the child refrains from inappropriate behavior.
  2. Older children (10 years and older) who are in the library are responsible for their own behavior. If they are disruptive, they will be given a verbal warning. Children who continue to be disruptive after receiving a verbal warning will be asked to leave the library. Library staff will assist children in making arrangements for a ride, as needed. If disruptive behavior is chronic, parent or guardian will be notified.
  3. Children who remain on library grounds after closing:
    - a. Alcona County Library assumes no responsibility for children remaining on the library grounds after closing time.

Exception: In cases when the library closes unexpectedly for an emergency such as power outage or extreme bad weather, every effort will be made to contact a caregiver.

Approved by Library Board 4-23-2003  
Reviewed 4-29-2009  
Reviewed 4-23-2014  
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