

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING 10.26.2016
HARRISVILLE MEETING ROOM**

Meeting called to order by Vice-Chairperson Ronayne at 2:00 p.m.

Pledge of Allegiance:

Members Present: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-no.

Also Present: Alcona County Library Director, Denise Bearre

Approve Agenda: Motion made by Loyer / Hynek to approve agenda. Motion carried

Approve Minutes of September 28, 2016: Motion made by Foster / Hynek to approve September 28, 2016 minutes. Motion Carried.

Correspondence:

- Letter received from Maryanne Bartles, Dearborn Public Library Director, expressing thanks for being able to get on line in Hubbard Lake thanks to the Alcona County Library system.

Reports

Director:

- Personnel: New Circulation Clerk has been hired. Will work mostly at Caledonia. Staff handled absences due to several surgeries and illnesses over the last month very well.
- Computers and Machines: Everything performing well.
- Programing: Events for US23 Discovery Tour were well attended. Interest and questions about the MI Libraries for Life (organ donation awareness) display.
- Grants: Library will receive the full MCACA grand (\$3515.00) for 2017 summer programing.
- Meetings: Attended the Alcona Community Collaborative Meeting. Attended Northland Cooperative Advisory Board Meeting. Director Bearre is now Vice Chairperson of the Board.
- Projects: Shelf Reading week was October 3-7. Rare Book sale organized by Michelle Marcouiller raised over \$1000.00
- Facilities and Maintenance: A plumber has been contacted and the sink in the Lincoln Branch will be replaced soon.

Financial Chair:

- Approve Cash Distribution Report for September 2016 :
Payroll: \$ 26,914.50 Other Expenses: \$10,186.48 Total: \$ 37,100.98

Motion made by Loyer / Hynek to approve Cash Distribution Report.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-ab, Motion Carried.

Motion made by Foster/ Loyer to transfer \$1000.00 from 271-790-747-000 to 271-790-860-000 and \$50.00 from 271-790-964-000 to 271- 790-912-000.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-ab, Motion Carried.

Personnel Chair:

- Commended the staff on doing so well handling absences during illnesses.

Technology Chair:

- Network and VPN between branches continues to remain stable.
- Filtering is working smoothly with no complaints.
- There have been a few slow/non- response on some servers. Will need to monitor service carefully over the next few weeks.
- Computers running well. Only one request for support submitted in October.
- Replacement module ordered for the “people counter” at Harrisville.
- Use of library technology continues to increase.

Commissioner Liaison:**Old Business:**

- Becky Bean representing the Garden Club presented information on the Drip Irrigation they would like installed in the large flower garden. She also described different species of trees to plant in the newly seeded area to the rear of the Library.
- Continued review of updates to Alcona County Library Operating Policy and Procedures.

New Business:

- The 2017 Budget was discussed.

Motion made by Loyer/ Hynek to accept changes to 2017 Budget as presented by the Director.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-ab, Motion Carried.

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn: 3:00 p.m.

Next meeting is scheduled for 11.16.2016
Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,
Secretary