

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING 11.16.2016
HARRISVILLE MEETING ROOM**

Meeting called to order by Chairperson St. John at 2:00 p.m.

Pledge of Allegiance:

Members Present: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St. John-yes.

Also Present: Alcona County Library Director, Denise Bearre and Commissioner Liaison Phillips.

Approve Agenda: Motion made by Loyer / Hynek to approve agenda. Motion carried

Approve Minutes of October 26, 2016: Motion made by Foster / Ronayne to approve October 26,2016 minutes. Motion Carried.

Special Order of Business: Interview of potential new board member Barbara Bruske.

Motion made by Foster/Hynek to reappoint Tom Ronayne to a five year term. Motion carried.

Motion made by Loyer/ Ronayne to appoint Barbara Bruske to fill the remainder of St. John's four year term. Motion carried.

Correspondence:

- Letter from attorney at Foster-Swift addressing legal issue of parent requesting child's book list.

Reports

Director:

- Personnel: Will be staffed by substitutes until November 18, 2016.
- Computers and Machines: Everything is working well.
- Programing: November movie was well attended.
Three sessions of wreath making well be held November 29, 2016.
Library will participate in *Christmas in the Village* on December 3, 2016.
- Projects: The library staff will adopt a family again this year.
The State Aid Report has been started.
- Facilities & Maintenance: Carpet at Harrisville was cleaned October 29. 2016.
New batteries installed in Harrisville smoke detectors.
New smoke detectors installed in Lincoln.
CO2/smoke detector installed at Caledonia.
New people counter installed at Harrisville.
New lights and ballasts at Harrisville parking lot and new light in front sign.

Financial Chair:

- Approve Cash Distribution Report for:
Payroll: \$ 27,378.52 Other Expenses: \$8, 832.76 Total: \$ 36, 211.28
Motion made by Loyer / Hynek to approve Cash Distribution Report.
Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes. Motion Carried.

Motion made by Foster/ Loyer to Make the following transfers: 1) \$760.00 from 271-790-747.000 transfer \$100.00 to 271-790-901.000 and \$660.00 to 271-790-934.000. 2) \$805.00 from 271-790-999.000 transfer \$400.00 to 271-790-802.000, \$50.00 to 271-790-922.000, and \$355.00 to 271-790-932.000.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes. Motion Carried.

Personnel Chair:

- Everything continues to run smoothly.

Technology Chair:

- No complaints.

Commissioner Liaison:

- Board of Commissioners is working on budget concerns.

Old Business:

- Discussed September and October suggested changes to Library Policy.
Motion made by Ronayne/Loyer to approve changes to Library Policy. Motion carried.

New Business:

- Consider library calendar for 2017.
Motion made by Foster/Ronayne to approve Board meeting dates for 2017. Motion carried.
Motion made by Foster/Ronayne to approve Library closed dates for 2017. Motion carried.
- Consider payment to Foster-Swift for legal advice.
Motion made by Hynek/Ronayne to approve up to \$400.00 to Foster/Swift for legal advice.
Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes, Motion Carried.

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn:

Next meeting is scheduled for 12.14.2016
Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,
Secretary