

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING, 7.26.2017
Harrisville Meeting Room**

Meeting called to order by Vice Chairperson Foster at 2:00 p.m.

Pledge of Allegiance:

Members Present: Bruske-yes, Foster-yes, Hynek-no, Loyer-yes.

Also Present: Alcona County Library Director, Denise Bearre , Commissioner Kathleen Vichunas, and Alpena News Reporter, Jason Ogden.

Approve Agenda: Motion made by Loyer/ Bruske to approve agenda. Motion carried

Approve Minutes of June 28, 2017: Motion made by Bruske / Loyer to approve minutes of June 28, 2017, Motion Carried.

Correspondence:

Director:

- Addendum 1 (Attached).

Financial Chair:

- Approve Cash Distribution Report for June 2017 :
Payroll: \$ 38,367.96 Other Expenses: \$ 22,691.07 Total: \$ 61,059.03

Motion made by Loyer / Bruske to approve Cash Distribution Report.

Roll Call: Bruske-yes, Foster-yes, Hynek- ab, Loyer-yes. Motion Carried.

Motion made by Loyer/Bruske to approve Line Item changes in the 2017 budget. (Addendum 2 attached)

Roll Call: Bruske-yes, Foster-yes, Hynek- ab, Loyer-yes. Motion Carried

Motion made by Bruske/Loyer to adjust the 2017 budget due to grants received. (Addendum 3 attached)

Roll Call: Bruske-yes, Foster-yes, Hynek- ab, Loyer-yes. Motion Carried

Personnel Chair:

Technology Chair:

- Report from Joseph Thomas on library statistics was reviewed.
-

Commissioner Liaison:

- New hire in the Prosecutor's office due to retirement of the administrative assistant.
- The new EMS director waiting for arrival of the new EMS vehicle.

Old Business:

- Reviewed the draft of the lighting proposal bid for the Harrisville Library lighting project. Bids to be reviewed at the August meeting.

New Business:

- Reviewed power washing bids for the Harrisville branch. After receiving references, decision will be left to the Director.
- Reviewed the Book Garden and literary trail sketch.
- After discussion, option to purchase Freegal or Hoopla was left to the Director.
- Two applications for the board position were received.
- Interviews for board position will be held at 2:00. and 2:30 p.m. with regular meeting to follow at 3:00 p.m.

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn: 3:00 pm

Next meeting is scheduled for August 23, 2017 at 3:00 p.m.

Respectfully Submitted,

Merry Lou Loyer,

Secretary

Addendum 1

Alcona County Library DIRECTOR'S REPORT TO LIBRARY BOARD For July 2017

Personnel all seems to be going well

Computers and Machines:

Programming: July 5—Animal Adventures 81 attendees

- July 7—Color Craze—2 attendees
- July 10—Get Crafty—Gourd Painting—8 attendees
- July 12--Hawk Hill Raptors 135 attendees
- July 18--Book Club “Big tiny” 22 attendees
- July 19—Thornapple Woodlands Beekeeping—43 attendees
- July 21, Classic Movie—“Rebel without a Cause”
- *July 26—Flying Aces Frisbee team*
- July 18—Recycle That—Coffee Pot Terrariums in Caledonia and Lincoln 8 attendees
- Thursdays Kids movies—July 6=51, July 13=13, July 20=7
- COMING...July 27 2pm kids movie
 - July 28—Bill Jamerson at Harbor at 7pm

Grants: contacted by Michigan Humanities Council about “Water Ways” grant, will be notified if we got the grant in Early August, will involve an exhibit from the Smithsonian Institution and Michigan Department of Environmental Quality that is Michigan Specific.

Meetings: July 12—IOWA in Mio

- July 24—Imagination Library
- July 27—MeL/Rides in Grayling (Denise and Lynn)

Projects:

Facilities & Maintenance: powerwashing bids

Respectfully submitted,

Denise M Bearse

Budget addendum 2

From: Alcona County Library
Library Director: Denise M Bearre

To County Clerk

Date: 7/27/17

For 2017 Expenses

Please make the following Line Item changes.

1) **Amount** \$2900.00

From:

Expense Line Item 271-790-708.000

Expense Line Item Account Title Salary/Wage—Tech Support

Old Amount \$51,468.00 New Amount \$48,568.00

To:

Expense Line Item 271-790-710.005

Amount \$2900.00

Expense Line Item Account Title: Salary/Wage--Mikado

Old Amount \$10,976.22 New Amount \$13,876.22

2.) Amount: \$1225.00

From:

Expense Line Item 271-790-747.000

Expense Line Item Title Furniture

Old Amount \$2000.00 New Amount \$775.00

To:

Expense Line Item 271-790-850.002

Amount \$1000.00

Expense Line Item Account Title: Internet

Old Amount \$3,800.00 New Amount \$4,800.00

To:

Expense Line Item 271-790-912.000

Amount \$225.00

Expense Line Item Account Title: Workers Compensation

Old Amount \$400.00 New Amount \$625.00

Budget Addendum 3

From: Alcona County Library
Library Director: Denise M Bearre
To: Patti Truman, County Clerk

Date: 7/27/17

Budget Adjustment

Due to the Alcona County Library receiving a grant from the Laura Jane Musser and an LSTA grant, the Library Board voted to adjust the 2017 Library Budget in the following manner:

To the *Revenue* Line item: 271-000-676.000

Titled: Reimbursement—Grant—Local

Add the amount \$25,000.00

Current amount \$ 1,500.00

New amount \$26,500.00

To the *Expense* Line item: 271-790-977.000

Titled: Equipment—Grant-Local

Add the amount \$25,000.00

Current amount \$ 1,100.00

New amount \$26,100.00