

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING 12.14.2016
MEETING ROOM**

Meeting called to order by Chairperson St. John at 2:00 p.m.

Pledge of Allegiance:

Members Present: Foster-no, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes.

Also Present: Alcona County Library Director Denise Bearre and Commissioner Liaison Phillips.

Approve Agenda: Motion made by Loyer / Ronayne to approve agenda. Motion carried

Approve Minutes of November 26, 2016: Motion made by Ronayne / Hynek to approve minutes of November 16, 2016. Motion Carried.

Correspondence:

- Letter and funds from the Elizabeth Bartlett Trust.

Reports

Director:

- Personnel: Eight applications for the Mikado Branch Clerk opening have been received.
- Programing: Sessions of wreath making and table runners were well attended. About 225 people attended Library events during *Christmas in the Village*. TBIFF on the road will be at the Harrisville Branch January 20, 2017. Grants: The final check for 2016 MCACA grant was received.
- **Meetings:**
- Director attended the Northland PAC2 meeting in Traverse City on December 1. Friends of Alcona Library met on December 7.
- **Projects:** Inspiration Alcona and the Alcona County Library will be hosting a writers group with MaryAnn Crawford.

Financial Chair:

- Approve Cash Distribution Report for November 2016 :
Payroll: \$ 26,239.86 Other Expenses: \$7,306.31 Total: \$ 33,546.17

Motion made by Ronayne / Hynek to approve Cash Distribution Report.

Roll Call: Foster-ab, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes. Motion Carried.

Budget Changes:

Motion made by Hynek/Ronayne to make the following Budget transfers: **1)** \$150.00 from 271-790-728.000 transfer \$50.00 to 271-790-924.000 and \$50.00 to 271-790-923.000 and \$50.00 to 271-790-729.000.

2) \$350.00 from 271-790-964.000 transfer to 271-790-729.00. **3)** \$550.00 from 271-790-970.001 transfer \$450.00 to 271-790-729.000 and \$100.00 to 271-790-729.000 **4)** \$400.00 from 271-790-921.000 transfer to 271-780-801.001.

Roll Call: Foster-ab, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes. Motion Carried.

Motion by Ronayne / Hynek to make the following Budget transfers: **1)** \$3900.00 from 271-790-710.005 transfer to 271-790-710.006 **2)** \$500.00 from 271-790-914.000 transfer to 271-790-710.006 **3)** \$500.00 from 271-790-710.002 transfer to 271-790-710.006 **4)** \$1000.00 from 271-790-710.001 transfer to 271-790-710.006 **5)** \$600.00 from 271-790-710.004 transfer to 271-790-710.006 **6)** \$4500.00 from 271-790-715.000 transfer to 271-790-716.000.

Roll Call: Foster-ab, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes. Motion Carried.

Motion made by Loyer/Ronayne to make the following Budget transfer: \$1275.00 from 271-790-718 transfer to 271-790-707.000.

Roll Call: Foster-ab, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes. Motion Carried.

Personnel Chair:

- Discussed applications for Mikado Clerk position.

Technology Chair:

- Everything working as expected.
- Statistics continue to show growth.

Commissioner Liaison:

- Reviewed County Budget concerns and the Bonding Agent.

Old Business:

- Discussed plans for lighting system and carpeting for the Harrisville Branch.

New Business:

- Postponed vote for 2017 Library Board Positions to January 2017.

Public Comment: (Please state your name. Limited to 5 minutes per person.) None

Adjourn: 2:40 p.m.

Next meeting is scheduled for January 25, 2017 at 2:00 p.m.
Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,
Secretary