

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING 8.23.2017  
Harrisville Library Meeting Room**

**Meeting called to order** by Vice Chairperson Foster at 2:00 p.m.

**Pledge of Allegiance:**

**Members Present:** Bruske-yes, Foster-yes, Hynek- yes, Loyer-yes.

**Also Present:** Alcona County Library Director, Denise Bearre, County Commissioner Kathleen Vichunas, and Alpena News Reporter Jason Ogden.

**Approve Agenda:** Motion made by Hynek / Loyer to approve agenda with additions. Motion carried

**Approve Minutes:** Motion made Bruske/Hynek to approve minutes of July 26, 2017.

Motion Carried.

**Special Order of Business:** Interviews of Library Board Candidates.

- James Dorr and Mary Gruba were interviewed for the vacant Trustee position on the Alcona County Library Board. Following a vote by the board the following motion was made.

Motion made by Hynek/Bruske to recommend to the Alcona County Board of Commissioners to appoint Mary Gruba to the Library Board of Trustees. Motion carried.

**Correspondence:**

- Received word we have received a grant from the Michigan Humanities Council.

**Reports**

**Director:** Addendum Attached.

**Financial Chair:**

- Approve Cash Distribution Report for July 2017.

Payroll: \$ 28,187.13                      Other Expenses: \$ 12,142.12                      Total: \$40,329.25

Motion made by Loyer / Bruske to approve Cash Distribution Report.

Roll Call: Bruske-yes, Foster-yes, Hynek-yes, Loyer-yes, Motion Carried.

**Personnel Chair:**

- The Personnel Committee will be reviewing the form used for personnel evaluations.

**Technology Chair:**

- Report from Joseph Thomas on library statistics was reviewed.

**Commissioner Liaison:**

- The Personnel Committee will be working on Union contracts.
- One new ambulance has arrived and the 2<sup>nd</sup> new ambulance is on the way.
- The Courthouse will close at noon on Friday, September 1, 2017, before the art show.

**Old Business:**

- Two bids were received for the lighting project. It was a consensus that more information is need to move on the bids. Denise will investigate the bids further.

**New Business:**

- The contract for with Mikado Township for the Library use of the hall is up for renewal.

Motion made by Hynek/Bruske to approve the contract.

Roll Call: Bruske-yes, Foster-yes, Hynek-yes, Loyer-yes, Motion Carried.

- The Director is working on an electronic survey for county residents.
- Another survey is being worked on for patrons.
- The Director shared a draft of the 2018 library budget for review.
- The staff training day was discussed and approved.
- The Director and Trustee Bruske will go over the QSAC which expires in September.
- Plans for the gazebo and pergola were reviewed and bids for their construction will be put out.

- Election of a new Chairman and Vice Chairman was held.

Ed Foster was nominated by Hynek/Loyer for Chairperson.  
Nomination approved and elected.

Susan Hynek was nominated by Loyer/Bruske for Vice Chairperson  
Nomination approved and elected.

**Public Comment:** (Please state your name. Limited to 5 minutes per person) None

**Adjourn:** 3:55 p.m.

Next meeting is scheduled for Wednesday, September 27, 2017 at 2:00 p.m. at the Hubbard Lake Community Center.

Respectfully Submitted,

*Merry Lou Loyer,*  
Secretary

## *Addendum*

### **Alcona County Library DIRECTOR'S REPORT TO LIBRARY BOARD For August 2017**

**Personnel** all seems to be going well

**Computers and Machines:** all okay

**Programming:** Aug 2-- Classroom critters (2 programs)-- 74 attendees

- August 4-- Frog Day-- 20 children 10 adults
- August 4-- Color Craze—4
- Aug 7—Collage/Stencils—9
- Aug 14—Oil Painting—15
- **Coming**
- Aug 16—story and program at Alcona Fair—fairy jars
- Aug 18—Classic movie “West Side Story”
- Aug 21—Zendoodle
- Sept 1 -Bug Day
- Thursdays beginning Sept 7 “Reeling with Laughter—series of six sessions on comedy in movies

**Grants:** We received word that we are named as one of 6 sites to have the Water/Ways grant from the Michigan Humanities Council. The Smithsonian Museum on Main Street exhibition will be at the Harrisville Branch from November 17-December 30, **2018**.

**Meetings:** July 27 Lynn and I went to MelCat meeting in Grayling

- Aug 2—Friends Meeting
- Aug 7—meeting with community partners on Garden (Musser Grant)
- Aug 7—Library of Michigan (D Thomas & K Reish) visited during library tour
- **Coming:** Aug 21 Imagination Library
- Aug 24—Northland and PAC2

**Projects:** received 2 bids for Harrisville Lighting

**Facilities & Maintenance:** July 28 fan on HVAC unit (south west unit) was screeching, unit was turned off. Weinkauff came and put in new fan (bearings had burnt out) HVAC is as old as the building.

Respectfully submitted,

*Denise M Beane*