

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING, 4.26.2017
HARRISVILLE MEETING ROOM**

Meeting called to order by Chairperson Ronayne at 2:00 p.m.

Pledge of Allegiance:

Members Present: Bruske-yes, Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes.

Also Present: Alcona County Library Director, Denise Bearre and Commissioner Vichunas.

Approve Agenda: Motion made by Hynek / Loyer to approve agenda. Motion carried.

Approve Minutes of March 22, 2017: Motion made by Foster / Bruske to approve minutes of March 22, 2017. Motion Carried.

Correspondence:

- In response to a FOIA request, the County says it is not possible because it asks for a report.
- MCLS re RIDES delivery will see an increase.
- Consumers Energy is again offering rebates for LED lighting.
- Received \$400.00 from United Way for the summer teen program.

Director:

- **Personnel:** Evaluations are completed.
Various vacations are planned for summer.
- **Computers and Machines:** New computers have arrived.
A TAPI Adapter has been installed on the director's phone
- **Programming:** Gearing up for summer reading.
Getting Crafty was Ukrainian Easter eggs in April.
May brings garden markers made of wooden spoons.
Special story hours will be held in Lincoln and Harrisville for Money Smart Week.
Monthly color craze and bi-weekly Free Range Crafts are planned.
- **Grants:** Lynn is applying for an "Awesome Foundation" to purchase more STEM equipment.
Meetings: April 12 – Imagination Library, April 17 – Project Outcome meeting, April 27 – Northland Library in Charlevoix.
- **Projects:** The QSAC needs to be renewed this year.
- **Facilities & Maintenance:** Larry's Electric informed us there are no installations of direct/indirect lighting within 100 miles.
Roberts Seamless Gutters was contacted about correcting problem of water coming in under staff door.
Having difficulty contacting masonry contractors.

Financial Chair:

- Approve Cash Distribution Report for March, 2017 :
Payroll: \$ 39,852.52 Other Expenses: \$ 6,418.27 Total: \$ 46,270.79

Motion made by Loyer / Hynek to approve Cash Distribution Report.

Roll Call: Bruske-yes, Foster-yes, Hynek- yes, Loyer-yes, Ronayne-yes. Motion Carried.

Motion made by Foster/Bruske to approve line item changes in the 2017 budget. (Addendum)

Roll Call: Bruske-yes, Foster-yes, Hynek- yes, Loyer-yes, Ronayne-yes. Motion Carried.

Personnel Chair:

- The Director's Performance Review shows an overall fine job performance. All categories were fours and fives.

Motion Foster/ Bruske to increase Director's salary 2% starting June 17, 2017.

Roll Call: Bruske-yes, Foster-yes, Hynek- yes, Loyer-yes, Ronayne-yes. Motion Carried.

Technology Chair:

- Report from Joseph Thomas on library statistics was reviewed.

Old Business:

- The bid proposal for the LED lighting at the Lincoln Branch was reviewed and will be sent out.

New Business:

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn: 2:50 pm

Next meeting is scheduled for May 24, 2017 at 2:00 p.m.

Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,

Secretary

