

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING 1.24.2018**  
**Harrisville Meeting Room**

**Meeting called to order** by Chairperson Foster at 2:00 p.m.

**The Pledge of Allegiance was recited.**

**Members Present:** Foster-yes , Bruske-yes, Gruba –yes , Loyer- yes , Wilson-yes.

**Also Present:** Alcona County Library Director, Denise Bearre

**Approve Agenda:** Motion made by Loyer / Bruske to approve agenda. Motion Carried

**Approve Minutes:** Motion made by Bruske /Gruba to approve minutes of December 13, 2017. Motion Carried.

**Special Order of Business:** Director Bearre presented “What It Means to be a Trustee” web training from ALA to the board.

**Correspondence:**

- The library did not receive the lighting rebate from Consumers Energy because of the type of bulbs that were installed.
- The grand opening of The Water/Ways Smithsonian Display starting November 16, 2018 was discussed
- There are now 149 children in our area signed up for the Dolly Parton Imagination Library.
- Letter from Roger Mendel concerning the need to formalize agreements between members of the Up North Digital Consortium and Overdrive.
- Superintendent of Alcona Community Schools, Dan O’Connor, would like to meet to discuss Elementary School Media Center staffing.

**Reports:**

**Director:**

- Addendum attached

**Financial Chair:**

- Approve Cash Distribution Report for December :  
Personnel: \$27,676.03 Discretionary Expenditures: \$ 11,594.61  
Total: \$ 39,270.64

Motion made by Loyer / Gruba to approve Cash Distribution Report.

Roll Call: Foster-yes, Bruske- yes, Gruba- yes, Loyer-yes, Wilson-yes. Motion Carried.

**Personnel Chair:** New person to be appointed.

**Technology Chair:** The December report was reviewed.

**Commissioner Liaison:** Our new liaison will be Commissioner Dan Gauthier.

**Friends of the Library:** A book wrapping for “Love your Library” will be held February 7<sup>th</sup>.

**Old Business:**

- The ILL policy update was reviewed.
- The “Persons served” Bylaw was reviewed.
- Motion by Bruske/Wilson to approve the First reading of the Credit Card Policy. Motion Carried.

**New Business:**

Election of Officers for 2018

Ed Foster was nominated by Bruske/Loyer for Chairperson.

Motion made by Loyer/Gruba to close nominations. Motion Carried.

Nomination approved and elected.

- The following Library Board officers and Committee Assignments were presented:

Officers:

Vice Chair and Secretary: Merry Lou Loyer

Secretary Backup: Barbara Bruske

Committees:

Financial: Ed Foster, Chair  
Justin Wilson

Personnel: Barbara Bruske, Chair  
Mary Gruba

Technology: Justin Wilson, Chair  
Barbara Bruske

Friends: Mary Gruba

Motion made by Gruba/Bruske to accept the recommendations for officers and committee assignments. Motion Carried.

**Public Comment:** (Please state your name. Limited to 5 minutes per person) None

**Adjourn:** 2:55 p.m.

Next meeting is scheduled for February 22, 2018 at 2:00 p.m.  
Harrisville Meeting Room

Respectfully Submitted,  
*Merry Lou Loyer*, Secretary

## **Addendum**

### **Alcona County Library DIRECTOR'S REPORT TO LIBRARY BOARD For January, 2018**

**Personnel** I was off Jan 8-11, 2018 due to a family emergency

- Staff meeting scheduled for January 12 has been rescheduled to February 2, 2018

**Computers and Machines:** All seems to be going well, 2 CPU's were purchased, one for video setup and other TBD

**Programming:** Movies on Christmas Break Dec 28 "Leap" had 15 attendees;  
Jan 3 "Despicable Me 3" had 11 attendees

- "Plarn" and making rugs of plastic grocery bags on Jan 8 had 17 attendees this will be a weekly event for a while. Rugs are donated to homeless people in Chicago
- *Coming:* Thunder Bay Film Festival on the Road tomorrow Jan 25 at 6pm.

**Grants:** Submitted for CFNEM, and YALSA grant. Have paperwork done and submitted for Water/Ways supplemental grant.

- Also sent in application for "Rural Library of the Year" an award in Ruth Mendel's name. which will be named at the Rural Libraries Conference in April 2018
- Working on Michigan Notable Books 2018 mini grant
- State Aid Report finalized

**Meetings:** Imagination Library meeting January 10—Cancelled

- Water Ways meeting Dec 20 many attendees (20ish)
- Water Ways meeting Jan 18—we are getting things done
- *Coming*
- Garden meeting Friday January 26
- Millage Campaigns February 28 in Flint. Does anyone want to attend with me?

**Projects:** Garden project Bridge installed New Year's weekend

**Facilities & Maintenance:** 2 lamps out in Parking Lot, looking into battery on flagpole light.

Respectfully submitted,

*Denise M Bearre*