

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING 7.27.2016  
HARRISVILLE MEETING ROOM**

**Meeting called to order** by Vice-Chairperson Ronayne at 2:00 p.m.

**Pledge of Allegiance:**

**Members Present:** Foster-yes, Hynek-no, Loyer-yes, Ronayne-yes, St John-no.

**Also Present:** Alcona County Library Director, Denise Bearre and Commissioner Liaison Phillips.

**Approve Agenda:** Motion made by Foster / Loyer to approve agenda. Motion carried

**Approve Minutes of June 22, 2016:** Motion made by Foster / Loyer to approve June 22, 2016 minutes. Motion Carried.

**Correspondence:** *None*

- **Reports**

**Director:**

- Computers and Machines seem to be functioning well.
- Café Suite that is presently used to keep track of computer use is being expanded to track money that we take in—fines, copying costs, fax costs, donations, etc. The fines were trackable through our circulation system, but we couldn't track other monies.
- The summer programming has been very well attended.
- Information on additional summer programming.
- Grant funded Super Salad program teaching children how to make salads and dressings using local ingredients starts in August.
- Alcona County Library will host the Northland Library Cooperative and PAC2 meeting on August 16<sup>th</sup>.

**Financial Chair:**

- Approve Cash Distribution Report for June, 2016:  
Payroll: \$ 39,209.36 Other Expenses: \$ 9464.44 Total: \$ 48,673.80

Motion made by Loyer / Ronayne to approve Cash Distribution Report.

Roll Call: Foster-yes, , Loyer-yes, Ronayne-yes. Motion Carried.

**Personnel Chair:** Everything continues to be fine.

**Technology Chair:**

- Network and VPN between branches continues to remain stable.
- Filtering is working smoothly with no complaints reported. There was a recent spike in activities that violate library use policies.
- Phone service running smoothly. One problem was handled quickly.
- Joe keeps computers current with updates.
- Staff computers are now almost all migrated to the newer active domain server.
- Patron login system has been setup for use as a Point of Sale system for library transactions.
- Computer used as Sophos will be re-purposed.

- Statistics continue to show increased library uses in all areas.

**Commissioner Liaison:**

- The County received a complete clean audit.
- County Commission decided to put millage request for HUNT on the November ballot.
- Commissioners are considering adapting an animal control ordinance.

**Old Business:**

Motion Foster/ Loyer to transfer funds from line items 271-790-999-000 Contingency, 271,790,970,801-001 Legal services, and 271-790-977-000 Equipment to 271-790-970-000 Capital Improvements to cover the additional cost to the filled in area at the rear of the library.

Roll Call: Foster-yes, Loyer-yes, Ronayne-yes. Motion Carried.

**New Business:**

Motion Loyer/ Foster to apply for a \$3200.00 grant from MCAMAA for summer and art programming.  
Motion carried.

Motion Foster/ Loyer approve bid for repair of HVAC at Lincoln branch.

Roll Call: Foster-yes, Loyer-yes, Ronayne-yes. Motion Carried.

**Public Comment:** (Please state your name. Limited to 5 minutes per person) None

**Adjourn:** 2:50 p.m.

Next meeting is scheduled for August 24, 2016 at 6:00 p.m.  
Lincoln Branch Meeting Room

Respectfully Submitted,

*Merry Lou Loyer,*  
Secretary